

Olaleye Wilson, Ajisefinni

(B.eng,Mnim,Mnse,MCIPS-In view)

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CAREER SUMMARY: A Mechanical Engineer with years of working experience in procurement, supply chain, Production planning, quality assurance and workplace Safety management with burning passion to make a remarkable positive contribution in any sector through continuous learning and application of acquired knowledge. I am ready to work in a highly professional, merit driven and result oriented organization with strong business culture and social value and at the same time providing opportunities for mental and professional development while rewarding hardworking and diligence.

EDUCATIONAL INSTITUTION ATTENDED WITH DATES AND QUALIFICATION OBTAINED

Swiss Management Centre/Kaduna Business School, Lagos Centre	2013
Professional Diploma in Entrepreneurship studies.	
Federal University of Technology, Akure, Ondo State	
Bachelor of Engineering (B. Eng.) in Mechanical Engineering	2006
Government Unity College, Akure, Ondo State	
Senior Secondary School Certificate.	2001

PROFESSIONAL COURSES ATTENDED & CERTIFICATION OBTAINED WITH DATES

• Cert in Supply Chain Management by Chartered Institute of Purchasing & Supply- CIPS/CIPSMN.	In view
• Certificate in Digital Marketing, Web Design and International Computer Driver License by NECA	2020
• Membership Certificate in Nigeria Institute of Engineers-NSE	2018
• Hommaston Nig Ltd, Maman Kontagora Building, Marina, Lagos State- Work Based Oil/Gas Facility Engineering	2014
• Project Management Fundamentals (Naphitali Project Managers, Ikeja Lagos)	2013
• Good Manufacturing Process, GMP and Total Quality Management, TQM (Honda Nig Ltd)	2010
• Nigeria Institute of Management, NIM Chartered-Graduate Proficiency Certificate in Management.	2008

WORK EXPERIENCE

NIGERIAN FOUNDRIES GROUP, ILUPEJU, LAGOS STATE

Designation: Group Strategic Sourcing & Logistics Lead (Procurement Manager)

Feb 2022 – Present

Job responsibilities/Key Results:

- ❖ Evaluates all purchasing requisitions to ensure clarity in description of material and equipment.
- ❖ Oversees the company's sourcing/procurement capabilities, manage both logistics and supply chain.
- ❖ Responsible for finding and evaluating suppliers, products and services, negotiating contracts & ensuring quality products.
- ❖ Develop & implement effective procurement strategies aligned with the company's business objectives.
- ❖ Build and maintain strong relationships with suppliers, negotiating favorable terms and conditions.
- ❖ Evaluate supplier performance and implement improvement plans as needed & lead contract negotiations with vendors.
- ❖ Conduct market research to identify potential suppliers and source quality products, updating supplier's database timely.
- ❖ Analyze costs, market trends, and economic indicators to make informed procurement decisions, reducing losses.
- ❖ Develop and manage procurement budgets to optimize spending, identify cost-saving opportunities & streamline processes.
- ❖ Utilize advanced data management tools and analytics to extract insights and support decision-making.
- ❖ Collaborate with key dept. persons to ensure clarity of the specifications and expectations of the company.
- ❖ Expect unfavorable events through analysis of data and prepare control strategies, perform risk management for contracts.
- ❖ Develop and implement forward-thinking sourcing strategies, policies, and procedures based on the organisation's vision.
- ❖ Collaborate extensively with cross-functional teams to understand their needs and ensure cost optimization.'
- ❖ Improvement & collaboration across depts., encouraging knowledge sharing, cross-training & best cost practice sharing.
- ❖ Monitoring supplier performance, ensuring quality standards, delivery timelines, and contractual obligations are met.
- ❖ Initiate, manage and monitor all importation and ensure that all regulatory documentations are done promptly.
- ❖ Collaboratively with teams towards addressing any issues or non-compliance and device means to reduces such.
- ❖ Prepare procurement activities regular reports and share same with the relevant management personnel.

CRYSTAL ACE GLOBAL/DELEKMARINE OIL & GAS SERVICES, PAYNE STR, APAPA, LAGOS STATE

Designation: Procurement/Logistics Supervisor

March 2014 – Jan 2022

Job responsibilities/Key Results:

- ❖ Coordinated procurement/logistics activities & teams operations across Nigeria Ports and other African countries.
- ❖ Evaluated all purchasing requisitions to ensure clarity in description of material and equipment.
- ❖ Maintained records of purchases, pricing & other important data across Ports/ other West African countries operations.
- ❖ Negotiated the best deal for pricing and supply contracts/ensures that supplies are highest quality & meet specifications.
- ❖ Created and maintained inventory of all incoming and current supplies & perform market visitation/ supplier surveys.
- ❖ Established a supply reference/archive system and maintain all supply related files using ERP Computer software.
- ❖ Ensured that procured items get to the clients' base on time and waybill/delivery note signed across West Africa countries.
- ❖ Managed other procurement/supply staff and ensured that assigned work is done within time & quality maintained.
- ❖ Ensured appropriate maintenance and management of all fleets/operational vehicles & document renewals.
- ❖ Conducted routine inspection on all trucks to ascertain their working conditions, carry out repairs when necessary.
- ❖ Collaborated, negotiated & engaged with key stakeholders to facilitate delivery & compliance with the purchasing strategy.
- ❖ Communicated with Clients/stakeholders the impact of market change and potential effects on supply operations.
- ❖ Recommended solutions without compromising quality or service while optimizing cost on all procurement activities.
- ❖ Stayed current and up to date on any changes that may affect the supply and demand of needed products and materials.
- ❖ Developed Procurement / Materials Management Best Practice Framework and update with current trends.
- ❖ Developed mechanisms and metrics to track the procurement team's performance on delivery, quality, and cost.
- ❖ Worked in partnership with key functions like Finance & store personnel for optimal procurement business performance.
- ❖ Facilitated team capability programmes across the group in order to bridge identified competency gaps.
- ❖ Designed and effectively manage digital procurement in order to ensure process efficiency & effective service delivery.
- ❖ Anticipated procurement bottlenecks and resolved them ahead of issues/performs other functions.

Key Achievements: Negotiated reasonable and justifiable deals on all purchases while maintaining highest quality thereby cut unnecessary cost on purchasing, eliminated wasteful products due to non-conformity with clients request and meets deadlines.

CHEVRON NIG LTD/NIG CONTENT DEV. MONITORING BOARD, MARINA, LAGOS ISLAND.

Designation: Discipline Mechanical Engineer (**Funiwa Gas Controlled Project**)

Feb 2013– Feb 2014

Key Results/Responsibilities:

- ❖ Multidisciplinary engineering technical skills acquisition as related to oil and gas industry front end designs.
- ❖ Procurement processing, material selection and development of Major Equipment List and Mechanical Drawing Index.
- ❖ Preparation of Equipment General Arrangement Drawings (GAD's) & Specification & Pressure Vessel Design Calculations.
- ❖ Review of Process Flow Diagrams (PFD's), Piping and Instrumentation Diagrams (P&ID's).
- ❖ Developed Preliminary Equipment Layout Options/preparation of Mechanical Data Sheets & Master Deliverable Register.

Key Achievements: Ensured all Mechanical deliverables were prepared ahead of project kick off meetings & ensured safety gap and consideration is maintained in all designs and worked efficiently within other disciplines deadlines.

HONDA MANUFACTURING NIGERIA, OTA, OGUN STATE

Designation: Supervisor, Production & Procurement Planning

Feb 2009– Feb 2013

Key Results/Responsibilities:

- ❖ Oversaw purchases and developed new contracts, procured high-quality and cost-efficient supplies for the organization.
- ❖ Followed procurement procedures, maintain an updated list of inventory and incoming purchases and supplies.
- ❖ Monitored business trends & product availability to pay the best price for company goods without sacrificing quality.
- ❖ Nurtured relationships with suppliers to negotiate the best prices, Identified and researched potential new suppliers.
- ❖ Responsible to sourced, negotiated and purchased materials from both local and foreign vendors and timely delivery.
- ❖ Created and maintained good relationships with vendors/suppliers & kept accurate records of purchases and pricing.

- ❖ Maintained records of purchases, pricing, and other important data, timely professional decisions to save cost.
- ❖ Reviewed and analyzed all vendors/suppliers, supply and price options, developed plans for general purchases.
- ❖ Negotiated the best deal for pricing and supply contracts, ensured products and supplies are durable and of high quality
- ❖ Maintained and updated list of suppliers and their qualifications, delivery times and potential future development.
- ❖ Evaluated supplier performance based on quality standards, delivery time & best prices, ensured all the criteria are met.
- ❖ Implementing internal procurement strategies to cater to high delivery and short lead time requirements.
- ❖ Worked with team members and other departmental heads for smooth delivering of procurement/supply chain services.

INDUSTRIAL TRAINING FUND-ITF, OREGUN-IKEJA BRANCH, OLUSOSUN AREA, LAGOS STATE

Designation: Instrumentation & Process Control Intern

Jan – Feb 2009

Key Results/Responsibilities:

- ❖ Training and learning of basic instrumentation & process control terms & practical using programmable logic controllers.
- ❖ Skills acquisition pertaining to PLC computer applications and key knowledge of various PLC automations.

UNIVERSAL GASES LIMITED (Now Sona Industries & Confectioneries Ltd), OTA, OGUN STATE

Designation: Maintenance Assistant

March – Dec 2008

Key Results/Responsibilities:

- ❖ Electro-mechanical maintenance of production facilities such as Heat Exchangers, Compressors, Boilers, chiller etc.
- ❖ Preventive, predictive and corrective machine maintenance of production equipment.
- ❖ Maintenance & Repair of Pumps, valves, Piston Wheel and Governor System.
- ❖ Production of Gases for sales and onward storage and performed other functions as directed by superior staff.

BEST LAND & SEA OIL/GAS NIGERIA LTD, TRANS AMADI, RIVERS STATE (NYSC)

Designation: Procurement Intern

March 2007 – Feb 2008

Key Results/Responsibilities:

- ❖ Assisted with day-to-day procurement functions in the development of Request for Proposals (RFP) & RFQ Qualifications.
- ❖ Coordinated and communicated with project teams and external stakeholders during the initial review, negotiations etc
- ❖ Gathered and reported key contract information such as maintaining data controls and performed analytical review.
- ❖ Conducted market research and obtained quotes for purchase of goods and services.
- ❖ Served as a back-up in processing requisitions, facilitating orders, and reviewing credit card purchases when needed.
- ❖ Assisted with administration and special initiatives, as assigned and also took part in Community development services.

PERSONAL SKILLS: Ability to work with people from different background and culture.

✓ Strong communication and analytical skills ✓ good knowledge of Microsoft Office suites ✓ Highly resourceful ✓ Integrity and transparency ✓ Proven leadership skills and ability to motivate team members ✓ Versatility and full of initiatives.

CORE SKILLS AND COMPETENCIES: • Production planning skills • Procurement & Supply chain planning skills •

Communication skills • IT Competence • Team work • Administrative support • Interpersonal skills • Operations support.

AWARDS

- Federal Govt Scholarship for undergraduates with second class upper- 2004/2005
- Honda Manufacturing Ambassador to Belgium for new Honda Circle-NHC 2012

PUBLICATION (s):

The Influences of Godly Parents- 2012

Design & Development of Pulveriser for bone meal (Final Year project Work-2006).

HOBBIES: • Reading/Researching • Driving/Traveling • price haggling and Meeting value added people

REFEREES:

Captain Adeleke Samuel, Country Director, Delekmarine/Crystal Ace Oil & Gas Ltd, Apapa, Lagos State.

Mrs Betsy Fatokimi, Human Resources Business Partner, Honda Manufacturing Nig Ltd, Ota, 08034712373

Rev. Wale Coker, Assistant Pastor in Charge, Apostolic faith Church, Ahmadiya-Abuleegba, Lagos State, 08037226838