

OLAWUYI IYANUOLUWA AYOMIDE

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PROFILE SUMMARY

Highly efficient and enthusiastic communicator willing to learn at all times with excellent verbal and written communication skills and the ability to communicate effectively and professionally with all staff management and clients. Detail-oriented and possess strong interpersonal, organizational and time management skills. Flexible and hardworking with the drive to succeed. Committed to promoting the highest standards and company values with strong work ethics.

CORE COMPETENCIES

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|--------------------------|-------------------------------|-------------------------|
| • Customer Service | • Complex Negotiation | • Operations Management |
| • Emotional Intelligence | • Research and Analysis | • Budget Management |
| • Administrative Support | • Time Management | • Quality Control |
| • Performance Evaluation | • Reporting and Documentation | • Project Management |

SKILLS HIGHLIGHTS

- Possess an active, energetic, and lively personality, with the ability to engage customer interest and attention.
- Proficient use of MS-OFFICE Suite, Excel.
- Solid, persuasive and genuine communication, facilitation and relationship building skills.
- Experience in supporting business initiatives and implementing business development strategies.
- Excellent ability to establish and work to priorities while managing multiple workstreams.
- Excellent ability to apply accounting policies and principles to properly record, report and maintain financial data associated with operational activities

WORK EXPERIENCE

Production Supervisor - OYACHABA PREMIUM BREAD AND WATER. (NYSC).

8/2023 - 7/2024.

- To ensured a safe and efficient work place is maintained at all times.
- To ensured safe working practices are maintained and standard operation adhered to.
- To ensured that the goods produce were free from microbes.
- To ensured that the water is well treated before manufacturing.
- To ensured that all the goods produce is free from contamination during production.

Direct Sales Agent - KOLOMONI MICROFINANCE BANK.

3/2023 - 7/2023.

- Developed sales strategy based on research of consumer buying trends and market conditions.
- Met customers in homes and businesses to discuss and demonstrate products.
- Forecasted sales and established processes to achieve sales objectives and related metrics.
- Put together sales proposal and contracts.
- Evaluated costs against expected market price point and set structures to achieve profit.

Store keeper – FACE OUT MALERIA AND AID(FOMA).

2021– 2023.

- Manage the store layout.
- Receive, upload and shelf all supplies.
- Supervise other staff members and keep a record of sales.
- Keep an inventory of maintenance tools materials and parts.
- Report urgent maintenance and repair task to management for approval.
- Maintain a neat, clean and safe working environment as per government regulation.
- Follow prescribed safety regulations at all times.

Industrial Trainee – ADEBAYO SPECIALIST HOSPITAL.

2019 - 2020.

- Inspect an update patient charts.
- Diagnosing common ailments such as cold flu and diabetes.
- Administer medications typically orally and via intravenous.
- Refer patients to specialist for further testing and treatment if needed.
- Create an issue invoices to private client.

EDUCATION

HND. Microbiology –The Oke Ogun Polytechnic Saki, Oyo State.(UPPER CREDIT)	2023.	
OND. Science Laboratory Technology –The Oke Ogun Polytechnic Saki, Oyo-state.	2019.	
S.S.C.E – Aitch American model college Ogbomosho, Oyo State.		2016

REFERENCE

On request.